

**Case Management and
Information Services
Branch**

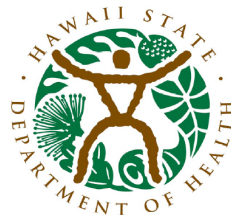


MISSION STATEMENT

The Case Management and Information Services Branch is dedicated to the support of persons with mental retardation and developmental disabilities to choose and achieve their individual goals.

DOH-DD BRANCH-19 1100 (rev 3.09)

**Case
Management
and
Information
Services
Branch
(CMISB)**



**Hawaii Department of Health
Developmental Disabilities
Division**

WHOM DO WE HELP?

We assist people with developmental disabilities and/or mental retardation, and their families or guardians.

**WHAT IS MENTAL
RETARDATION (MR)?**

This refers to a person with significant subaverage general intellectual functioning with moderate adaptive functioning and manifested before the age of eighteen.

**WHAT IS A
DEVELOPMENTAL
DISABILITY (DD)?**

A developmental disability is a severe chronic disability which:

- 1) Is attributable to a mental or physical impairment or combination of mental and physical impairments;
- 2) Is manifested before age twenty-two;
- 3) Is likely to continue indefinitely;

- 4) Results in substantial functional limitations in three or more areas of major life activities: self-care, receptive and expressive language, learning, self-direction, capacity for independent living, economic sufficiency; and
- 5) Reflects the need for a combination and sequence of special interdisciplinary or generic care, treatment, or other services, which are lifelong, or of extended duration and individually planned and coordinated.

**HOW TO APPLY FOR
SERVICES**

CALL FOR INFORMATION:

**NEIGHBOR ISLANDS
(AREA CODE 808)**

HAWAI'I -

**East 974-4280
West 322-1906
North 887-6069**

KAUA'I 241-3406

MAUI/LANA'I ... 243-4625

MOLOKA'I 553-3200

HOW TO APPLY FOR SERVICES

ON O'AHU -

**Case Management Unit 1
(Metro Honolulu) – 733-1685**

**Case Management Unit 2
(West Oahu) - 692-7485**

**Case Management Unit 3
(Waipahu – Ewa Beach) - 692-7493**

**Case Management Unit 4
(Windward Oahu) – 233-5371**

**Case Management Unit 5
(Waipahu) – 453-6420**

**Case Management Unit 6
(Mililani-Kahuku) -453-6725**

**Case Management Unit 7
(Salt Lake - Pearl City) -
453-6594**

**Case Management Unit 8
(Central Honolulu) – 463-6543**

WHAT DO WE DO?

1) Intake

- Point of initial contact and entry
- Information and Referral
- Eligibility Determination
- Community Education

2) Case Management Services

- Provides outreach to the community, including community education and information;
- Gets to know the person with DD/MR, including finding out what is important to the person;
- Identifies what supports the person has, wants, needs;
- Identifies what supports are necessary to assure the individual's health and safety and well-being;
- Assists individuals in developing a plan to support them in their desired life;
- Assists individuals in obtaining supports and services needed, including supports provided or funded by the Developmental Disabilities Division such as:

** Family Support Services Program - A state-funded flexible reimbursement program which supports individuals living in the family home;*

** Department of Health Respite Program - A reimbursement program for respite services for family care givers;*

** Home and Community-Based Services - Services for individuals with developmental disabilities and mental retardation that provides an alternative to institutional placement. Services may include personal assistance, respite care, habilitation, supported employment services, chore services, specialized medical equipment & supplies, environmental access adaptation, adult day health, skilled nursing, residential habilitation, DD/MR emergency services, training & consultation, vehicular modification assistive technology, personal emergency response system, and non-medical transportation.*

** Long-Term Adult Supports & Resources and Partnerships in Community Living – 100% State-funded purchase of service programs for those individuals not eligible for Medicaid waiver services or other federally reimbursed programs. In addition to ensuring an individual's health and safety, the goals for the purchase of service programs include:*

- *Increase natural supports for the Individual.*
- *Increase knowledge of the individual's community.*

- *Increase opportunities for the individual to contribute to the community; and*
- *Increase the individual's independence in the community.*

WE CAN PROVIDE SPECIAL ASSISTANCE:

- a sign language interpreter
- a bilingual interpreter
- TTY hearing impaired telephone services. (Advance notice required)

WE ARE HERE TO HELP YOU!

Case Management and Information Services Branch, under the Developmental Disabilities Division, provides access to our activities without regard to race, color, origin, language, age, sex, religion, or disabilities.

Write directly to:

**Case Management and Information Services Branch
3627 Kilauea Avenue, Room 104,
Honolulu, Hawaii 96816**

or the Departmental

**Affirmative Action Officer
Box 3378, Honolulu, Hawaii
96801-3378**

[or call (808) 586-4616 VOICE/TTY].